

Clause	Question	Evidence	Missing Items (include location)	Compliance Level
5.2.2 Communicating the Quality Policy				
5.2.2	Is the quality policy: <ul style="list-style-type: none"> is available and is maintained as documented information? is communicated, understood and applied within the organization? is available to relevant interested parties, as appropriate? 			
5.3 Organizational roles, responsibility and authorities				
5.3 (a)	Does the top management ensure that the responsibilities and authorities for relevant roles are assigned, communicated and understood within the organization?			
5.3 (b)	Has the top management assigned the responsibilities and authorities for: <ul style="list-style-type: none"> ensuring that the quality management system conforms to the requirements of the ISO9001:2015 standard? ensuring that the processes are delivering their intended outputs? reporting on the performance of the quality management system and on opportunities for improvement, in particular to top management? 			